Dayton Housing Authority

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DaytonHousingAuthority.org

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DAYTON HOUSING AUTHORITY
LOCK OUT POLICY

If a resident is locked out of his or her apartment and requests that the door be opened by a representative from Dayton Housing Authority, the following policy and charges will apply:

Dayton Housing Authority will not unlock the apartment for any person other than the resident or any household member eighteen years of age or older. Dayton Housing Authority cannot unlock the door for any household member less than eighteen years of age.

If the resident is locked out of their apartment during office hours (7:00 a.m. - 5:00 p.m. Monday through Thursday), a key may be requested from the office. There will be a charge of $6.00 per key and resident must have positive identification. If the resident does not want to come into the office to purchase a key but requests that someone be sent to the apartment, there will be a $25.00 charge to unlock the door during scheduled working hours.

If the resident is locked out of their apartment after office hours, there will be a call out charge of $60.00 to unlock the door.

Whenever a request is made to unlock the door, whether it be during office hours or after hours, Dayton Housing Authority will not unlock the door if the resident is not present and will not unlock the door and leave it open, even if requested by the resident.

If there is an emergency, and there is a request to unlock the apartment to check on the welfare of the resident, Dayton Housing Authority will not allow anyone inside the resident's apartment unless a representative from Dayton Housing Authority is present.

Resolution 2026-19